

THE HIGHLAND CHILDREN'S TRUST SCHEME

The following notes explain who may qualify for benefit under the Scheme and the purposes for which assistance may be given.

WHO QUALIFIES?

The governing body will consider applications for financial assistance to or on behalf of any child or young person not exceeding 25 years of age who are either orphans or whose circumstances are such that in the opinion of the Governing body it is desirable that they should be in receipt of benefits of the type available under this Scheme. Preference will always be given to children and young persons who are resident within Highland Council area. The Murdo Matheson Memorial Fund is available for orphaned children.

WHAT KIND OF BENEFITS ARE AVAILABLE?

Grants, loans or allowances may be made available to parents, guardians or directly to young persons over 18 years of age for the following purposes only:-

- To maintain the beneficiary in suitable accommodation while in need of care or while undergoing any form of full-time education;
- For the education of the beneficiary, including his or her further education at such school, training college, university or other educational establishment as the Governors may consider to be appropriate;
 - For obtaining suitable employment by the beneficiary, including the payment of any necessary travelling expenses or the cost of temporary accommodation and the cost of entering into, undergoing and completing any training or apprenticeship;
 - For setting up the beneficiary in business on his or her own account, subject to such conditions as to the use, application or repayment of any grant, loan or allowance made for this purpose as the Governing body may think fit to impose in the circumstances;
 - For finding a suitable home for the beneficiary when no longer in need of care or undergoing full-time education or apprenticeship;
 - For providing the beneficiary with a holiday in cases where the beneficiary would not otherwise be able to go on holiday. *It should be noted that priority will always be given to the provision of a holiday where the child or young person's health or medical condition indicates that they would benefit from the provision of a holiday.*

OTHER KINDS OF BENEFIT AVAILABLE

The terms of this Trust do not allow the Governors to make grants, loans or allowances available for any purpose other than those listed above - e.g. they cannot consider any application for such things as:- clothing, footwear, food, furniture, cars or similar items.

Benefits can only be made available to individuals - applications from Clubs or other similar organisations cannot be considered.

WANT TO APPLY?

If you are in need of financial assistance and are qualified to apply, please write to:-
The Administrator, Highland Children's Trust, 105 Castle Street, INVERNESS, IV2 3EA for an application form or telephone/fax Inverness (01463) 243872 with any query. E.mail: info@hctrust.co.uk

GRANTS ARE MADE AVAILABLE AT THE SOLE DISCRETION OF THE GOVERNORS. AVAILABILITY OF FUNDS CANNOT BE GUARANTEED AT ALL TIMES. BOARD MEETINGS ARE INFREQUENT AND IT CAN TAKE SIX TO EIGHT WEEKS TO DEAL WITH AN APPLICATION AFTER A PROPERLY COMPLETED FORM IS RECEIVED.

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APPLICATION FORM

NOTE: Please answer every question as failure to do so will delay the processing of your application

1. PERSONAL DETAILS (to be completed by parent/guardian if the young person is under 18 years of age)

Full Name of Applicant.....

Address

.....

Telephone number (if any)

Your occupation: Age & Date of Birth

Occupation of spouse Age & Date of Birth
or partner

Names and ages of dependent children:

.....

.....

.....

Are you:- a house owner / occupier / tenant in rented property / lodger ? *please delete as appropriate*

Are you:- Single / Married / Divorced / Separated / Widowed ? *please delete as appropriate*

If you are under 25 years of age, are you an orphan? Yes / No *please delete as appropriate*

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2. DETAILS OF APPLICANT'S FINANCIAL POSITION

INCOME	WEEKLY	EXPENDITURE	WEEKLY
Wages/salary: you		Mortgage	
: your partner		Rent	
Jobseekers Allowance		Second Mortgage	
Income Support		Council Tax	
Severe Disablement Allowance		Water Rates	
Disability Living Allowance		Ground rent	
Attendance Allowance		Gas	
Invalid Carers Allowance		Electricity	
Retirement Pension		Coal	
Widows Pension		Housekeeping: Food	
Other Pensions/Benefits		: Non food	
Incapacity Benefit		Insurance: House	
Maintenance		: Contents	
Irregular Overtime		: Personal	
Part-time Earnings		Clothes	
Housing Benefit		School Meals	
Council Tax Benefit		Child minder	
Child Benefit		Play School	
Working Tax Credit		Fines & Debts	
Child Tax Credit		Travel Expenses	
One Parent Benefit		Car Costs	
Any other (specify) including		Maintenance	
Contributions from others		Telephone	
Living with you		TV Rental/TV Licence	
		Other (specify)	
Total		Total	

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4. ADDITIONAL INFORMATION

Is the child or young person handicapped or disabled? **YES/NO**

If YES - please give details of the handicap or disability :-

.....
.....

Is the child or young person suffering from a long term illness or complaint? **YES/NO**

If YES - please give details:-

.....
.....

Name of doctor or specialist

Address of doctor or specialist

.....

Telephone number of medical attendant

DECLARATION

I declare that to the best of my knowledge and belief the above statements and particulars are true and that I have not withheld or concealed anything which may influence assessment of this Application.

I authorise The Highland Children's Trust to make such enquiries as they may consider necessary to verify information I have given in this Application.

Signature of Applicant

Date

PLEASE RETURN THE COMPLETED APPLICATION FORM TO:-

The Administrator, Highland Children's Trust, 105 Castle Street, INVERNESS, IV2 3EA