

THE HIGHLAND CHILDREN'S TRUST

Student Application Form

Aims of the Trust's Student Scheme

The Highland Children's Trust has a limited amount of money to help young persons whose access to further education courses might otherwise be prevented for financial reasons;
Help existing students who are suffering financial difficulties.

Those eligible to apply:-

Applicants must be **under** 25 years of age (Applicants who are under 18 should make sure their forms are counter-signed by their parent/guardian).
Applicants should have been offered a place on, or be attending, any full-time or sandwich course at College or University. **(Excluding postgraduate courses)**.
Applicants should be resident in, or have a home address in, the area covered by the present Highland Council.

Criteria for Awards

The number and value of the awards made will be limited by the funding available to The Highland Children's Trust Student Scheme. Generally, assistance will be given to students whose personal circumstances are such that they are unable to meet reasonable student expenditures from the resources available to them. This will usually mean that their incomes are abnormally low or that their necessary expenditure is unusually high.

The Board of Governors meets on average once every two months, therefore, a delay of 6-8 weeks before a decision is made is not uncommon.

Applicants should please note the following:-

All awards made under this scheme are for term-time purposes only.
Awards will not be made as a substitute for parental contribution where this has been assessed by the organisation making grants/bursaries available to students, or instead of any other benefit to which a student may be entitled to from another source.
Assistance with housing costs will not be given to applicants living at home.
The Trust reserves the right to obtain from the establishment attended, proof of the applicant's satisfactory attendance and academic progress.
Two awards in an academic year may be made, but only one will be considered if the application is received after the end of February.

Students must enclose a copy of the letter from the awarding Authority, allocating or rejecting their grant/bursary application.

1 Any student entitled to apply for a loan under the Student Loans Scheme must have taken up this option before an application to this Trust will be considered.

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3 Application forms and further information available from:-

4 The Administrator,
5 Highland Children's Trust,
6 105 Castle Street,
7 INVERNESS, IV2 3EA
8 Tel/Fax: 01463 243872
email: info@hctrust.co.uk

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10 THE HIGHLAND CHILDREN'S TRUST

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12 Student Application Form - In Confidence

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14 To be completed by the applicant and returned to:- **The Administrator, Highland Children's Trust, 105 Castle Street, INVERNESS IV2 3EA.**

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16 PERSONAL DETAILS:-

17 Full Name of Applicant:

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19 Date of Birth: Contact Tel.No:

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21 Home Address:

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25 Term Time Address:

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29 Marital status: (Please delete as appropriate)

Single/Married/Widowed/Divorced/Separated / Cohabitee

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31 Children - please give number and ages:

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33 COURSE DETAILS:-

34 Name of College or University:

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36 Course Title & Qualification if successfully completed:

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38 Duration of Course (state no. of years & weeks per year):

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40 Date Course Commenced:

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43 Have you made application to any other source for assistance YES / NO

44 If YES, please give details and the result of your application (include here any application made to the Access Fund administered by the College). **The Trust expects students to have applied to the Hardship Fund and will not usually consider applicants who have not, unless there is a valid reason.**

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50 Please give details of bank accounts/savings, building society accounts & any other savings/assets **including current balances of same:-**

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58 FINANCIAL POSITION:-

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60	Income per Annum:	Expenditure per week:
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62	Grant/Bursary:	Rent/Hall fees:
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64	Parental Contribution:	Food:
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66	Loan:	Fuel costs (heating/cooking)
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68	Other:	Travel (term time):
69		
70		Personal:
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72		Books/equipment:
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74		Other:
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76	TOTAL	TOTAL
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78 Failure to disclose each and every item of income will disqualify the applicant from further consideration.

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80 Any further expenditure (eg. course fees) please detail below.

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88 Please give details here of the circumstances contributing to your need for special financial assistance (you may continue on a separate sheet if necessary)

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102 **DECLARATION:** I declare that, to the best of my knowledge and belief, the above statements and particulars are true and I have not withheld or concealed anything which may influence assessment of this Application. I authorise The Highland Children's Trust to make such enquiries as they may consider necessary to verify the information I have given in this Application.

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104 Signature of Applicant Date